



18th General Meeting of the Association Les Amis de la Chapelle de Saint-Maclou

May 17, 2025, from 3:00 p.m. to 5:00 p.m. at the Mesnil-Mauger Town Hall

MEETING MINUTES

REMINDER OF THE AGENDA

- 1/ Validation of the quorum
- 2/ Introductory remarks from the President
 - Reminder of the purpose of our association
 - Reminder of the objective of the General Meeting
- 3/ Renewal and/or expansion of the Board of Directors
- 4/ Presentation of the 2024 accounts
- 5/ Memberships and dues
- 6/ 2024 moral report and activity report
- 7/ Developments and projects
- 8/ Round table
- 9/ Closing of the meeting

1/ VALIDATION OF THE QUORUM

As usual, Annie Cahagniet, our secretary, clocked in those present and carefully distributed the powers.

After confirming the quorum, the President formally declared our 18th General Meeting.

2/ INTRODUCTORY REMARKS FROM THE PRESIDENT

After a few words of welcome, the President thanked those who had traveled to attend this General Meeting, those who had sent us a proxy to represent them, and those who apologized for not being there, given the distance of several kilometers between us.

Special thanks were extended to Ms. Andrée Desveaux, Deputy Mayor for Trade, Sports, and Protocol and Deputy Mayor of Mézidon-Canon, who not only honored us with her presence, but also joined our association.

REMINDER OF THE PURPOSE OF THE ASSOCIATION

Founded in September 2005 by Patrick Truffaut, the Friends of the Chapel of Saint-Maclou association aims to :

Implement and encourage the renovation of the chapel and its surrounding area

Ensure that this site remains a vibrant and attractive place

Help the municipality of Mesnil-Mauger - Mézidon Vallée d'Auge preserve and promote this municipal heritage.

REMINDER OF THE OBJECTIVES OF THIS GENERAL MEETING

Report to our members ;

Review the actions taken over the past 12 months ;

Provide a vision of our choices and directions ;

Share our projects ;

Qualify our ambitions ;

Sharing our objectives and answering questions...

3/ RECONDUCTION AND EXPANSION

OF THE BOARD OF DIRECTORS, CREATION OF AN ETHICS COMMITTEE

Our 2024 board has distinguished itself through its commitment and involvement.

This team spares no effort and spares no effort, which, for the President, is a great comfort, a mark of confidence, and a source of encouragement.

This team also brings ideas and ambitions, which, among other things, unites us and allows us to move forward and look to the future.

It is therefore only natural that the renewal and expansion of this team was voted on at this General Meeting, namely :

- **Annie Cahagniet** as Secretary;
- **Christopher Clegg** as Deputy in charge of coordinating and monitoring Events and Works ;
- **Denis Duriez** as Multimedia Manager ;
- **Henri-Jean Lepetit** as President ;
- **Henri-Noël Lepetit** as Site Supervisor (vigilance and damage alerts) ;
- **Hervé Lepetit** as Deputy in charge of coordination and monitoring of the Works ;
- **Philippe Lepetit** as Ambassador of the association ;
- **Marielle Lesaulnier** as Treasurer ;
- **Téhani Mangeant** as Historian ;
- **Jean-Paul Pierratte** as Urban Planning Advisor - Surveyor ;
- **Éric Patrelle** as Cultural Activities Manager ;
- **Jean-Pierre Pierson** as Honorary Vice-President ;
- **Chantal Sion-Lepetit** as Deputy Treasurer;
- **Patrick Truffaut** as Honorary President.

As mentioned in the composition of our Board of Directors, four new members, including two honorary members, have joined our 2025 membership. They are Henri-Noël Lepetit, Éric Patrelle, Philippe Lepetit, and Jean-Pierre Pierson.

Note that President Henri-Jean Lepetit was unanimously reappointed.

CREATION OF AN ETHICS COMMITTEE

It was decided, at their request, that Philippe Lepetit, Jean-Pierre Pierson, and Patrick Truffaut would be honorary members of the association.

As such, they act as they see fit, without obligation.

However, given their representativeness, they constitute our Ethics Committee.

4/ PRESENTATION OF THE 2024 ACCOUNTS

The 2024 Financial Report was presented by Marielle Lesaulnier, the association's treasurer.

As there were no comments, the presented accounts were approved.

5/ 2024 MEMBERSHIPS AND 2025 DUES

DUES AMOUNT

Currently, the annual membership fee for the association is €10 per person and €15 for a couple.

We have decided not to increase these fees, preferring to prioritize the number of members we need to grow. We ended the 2024 fiscal year with 141 members, a decrease of 29 compared to 2023, for a total revenue of €2,590.00 in 2024 compared to €2,695.00 in 2023, a difference of €105.00.

We still aim to reach 200 members by 2025!

This challenge will only be possible with everyone's contribution and our ability to convince our friends, family, and acquaintances to join us and support our work.

This challenge is not impossible; each member only needs to convince one person in their circle to easily exceed this goal of 200...

MEMBERSHIPS AND TREASURY

The number of members is important to our association; it:

- **Reinforces** our credibility with local authorities, government agencies, and elected officials;
- **Emphasizes** the merits of our work and the interest it generates;
- **Reassures** banking institutions of our capacity for development.

The number of members also generates cash flow to :

- Cover day-to-day purchases (candles, flowers, etc.);
- Cover operating costs (insurance, office supplies, cleaning products, etc.);
- Meet the chapel's equipment needs (linen, candles, flowers, various small items, etc.);

- Maintain relationships (membership contributions to partner associations, communication costs, etc.).

OPTIMIZING POSTAGE COSTS

We always prioritize email for our correspondence, particularly with our members who have an online email service. For the other ten or so members, we send mail by post.

6/ ANNUAL REPORT AND ACTIVITY REPORT 2024

ADMINISTRATION AND MANAGEMENT OF THE ASSOCIATION

Three annual events punctuate our work:

- A General Assembly in the spring (May);
- A Board of Directors meeting in the fall (November);
- A Programming Committee meeting in the winter (January).

RELIGIOUS SERVICES

Aside from the various events we organize in the chapel, we are committed to maintaining the spirituality of this place; thus, four annual masses are scheduled. In close collaboration with the parish of Sainte-Thérèse en Pays d'Auge, the local community of Mézidon, and with the consent of Father Materne, four services are planned:

- Saturday, May 17, 2025, at 5:00 PM, Mass of Saint Marcouf;
- Saturday, August 16, 2025, at 5:00 PM, Mass of the Assumption of Mary;
- Sunday, November 2, 2025, at 4:00 PM, Mass for the Dead;
- Saturday, January 3, 2026, at 4:00 PM, Mass of the Epiphany.

Given the shortage of priests and their workload, it is increasingly difficult to maintain spirituality in our chapels.

Through our persuasion, we have so far managed to maintain these four annual services.

However, if we fail to attract enough faithful each time, our persuasion will lose its credibility.

We are therefore ardently counting on everyone's attendance.

PROCEDURES AND EVENTS SINCE MAY 4, 2024

(date of our last General Meeting)

May 18 - Saint-Marcouf Mass;

May 18 - 12th edition of Pierres en Lumières, the Normandy heritage festival;

July 27 - With APEPA, the paths of the small churches;

August 16 - Assumption of Mary Mass;

September 21 - Heritage Day with a storyteller;

September 7 - Mézidon Vallée d'Auge Associations Forum;

November 2 - Association Board Meeting;

- Mass for the deceased;

December 5 - Meeting at the Caen Archives of the Heritage Agitators, a new structure that is part of an innovative approach through: organizing meetings,

networking stakeholders, capitalizing on each other's expertise and experiences, sharing projects, etc.

December 7 - Autumn Cleaning Day of the chapel and installation of the Christmas nativity scene;

December 21, 22, 28, and 29 - Participation in the Nativity Scene Route initiated by APEPA;

January 4, 2025 - Epiphany Mass.

7/ DEVELOPMENTS AND PROJECTS

2024/2034 PROJECT

"Together, let's share a vision for the chapel of Saint-Maclou!" »

On February 17, 2025, we presented a document entitled "Executive Summary" in the presence of Mr. Bruno Guiard, Deputy Mayor of Mesnil-Mauger, to Mr. François Aubey, Mayor of Mézidon-Vallée d'Auge.

This document highlights our wishes for the restoration and development of our chapel.

Please note that this "Executive Summary" document is available on our website chapellemaclou.fr - under the "Projects" menu, then the "2024/2034 Projects" menu.

After an hour of discussion and constructive dialogue, we agreed to meet every six months to finalize our intentions and to validate with the municipality that owns the chapel the likely directions to be taken.

All that remains is for us to get to work to fulfill our commitments and assert ourselves as a true partner of the municipality to support this project.

This project is structured around three themes:

Maintain ► the structure

Restore ► the living space

Develop ► the periphery and surrounding area

After our presentation on February 17, the next step will be in September with the presentation of an "Inventory/Suggestions" report.

OPEN HOUSE AFTERNOONS - CALL FOR VOLUNTEERS

As long as we don't have a system allowing permanent access to the chapel (like the Repentigny chapel)

- How can we expand our Open House afternoon operations (2:00 p.m. to 5:00 p.m.) on the occasion of major religious holidays (All Saints' Day, Christmas, Easter, Pentecost, Ascension Day, Palm Sunday, etc.)?

- This requires availability and volunteering during periods when many will be with their families!

We are short on resources and are therefore open to volunteers who, if necessary, can lend a helping hand from time to time.

Please let me know if you are available by emailing me at hjlepetit@chapellemaclou.fr...

COMMUNICATION

► e.gazette 2024 from issues 1 to 12

e●gazette is the newsletter for our members and supporters. In 2024, its relevance allowed us to ensure monthly publication.

When it was first published, we had our doubts, but today we are satisfied!

e●gazette fulfills its role well by meeting our need for contact with you and thus allowing you to be regularly up-to-date with our association's activities, to be legitimately informed of what we are doing, what we are planning, and what we are deciding!

Based on the 2024 report, we can now rest assured that e.gazette 2025 will once again fulfill its role of providing monthly contact with our members and supporters.

The four latest new features of the year

- Our website chapellestmaclou.fr has been redesigned in both its French and English versions.

In this regard, we can never thank Denis Duriez enough, our master of multimedia communication.

- Since May 15th, we have been listed on the Bluesky network, a network whose format and content are compatible with the purpose of our association and the nature of our community.

- This new medium allows us to diversify our communication, to affirm our desire to speak and to have others speak about our community.

- By the end of the month, we will be issuing a specific communication on this subject.

- A 2025 MEMBERSHIP CARD was decided last November during our Board of Directors meeting.

This first membership card has been on our minds for several months, especially since it responds to a request and reflects our desire to recognize you.

It is also a way for us to show our attachment to you and strengthen the ties that unite us, and in a way, to thank you and show our appreciation.

For now, this card is symbolic; we hope that it will eventually provide some benefits to its holders. It is named and numbered and sent with our email as a thank you for those who have subscribed...

- A flyer, "A CHAPEL, A HERITAGE, AN ASSOCIATION, A MEMBERSHIP," summarizes the meaning of our project and our raison d'être in two pages... This more concise and explicit document will certainly be the one we will use the most in the future...

We thank Crédit Agricole de Mézidon-Canon for printing our documents...

► GENERALLY

We can confirm that, in terms of communication, we currently have all the tools and materials necessary to promote our chapel.

COMMUNICATION THAT REMAINS ACTIVE

Even though we have done the essentials, when it comes to communication, there is one golden rule: never let it lie dormant, ensure its updating, its attractiveness, and the renewal of its content.

The key words that define our communication are :

amplify, inform, pursue, reflect, enrich, maintain, publicize, speak, make known...

REMINDER OF OUR 2025 OBJECTIVES

Equip our chapel with an automated opening system so that no visitors are left at the door !

Meet the deadlines for our 2024/2034 project : "Together, let's share a vision for the Saint-Maclou Chapel !"

Reach 200 members by the end of 2025

- Organize an event for the Fête de la Musique
- Expand our open afternoons
- Increase awareness and visibility
- Expand our team and diversify our skills
- Work on the welcoming atmosphere of the chapel

8/ ROUND TABLE

There was no need to hold a round table discussion, as everyone had the opportunity to speak during the session.

9/ CLOSING OF THE GENERAL MEETING

The minutes of this 18th General Meeting and the 2024 Financial Report can be found on our website chapelstmaclou.fr - "The Association" menu, then "General Meeting" menu; they can be downloaded.

- It is 5:00 p.m., after thanking the audience, the President declared this 18th General Meeting closed.

Done on May 26, 2025

Henri-Jean Lepetit
*Président de l'association
les Amis de la Chapelle de Saint-Maclou*